Meeting time: 11am

All members were present

* Status on all the FEAs
	+ Completed
		- Deflection Analysis of Modified Ring & Pole
		- Stress Analysis of Modified Ring
		- Stress Analysis of Cart
	+ Nearly Completed
		- Analysis of system at an angle
		- Analysis of system when fully extended in its fixed position
* Plan for Okoli’s Meeting on Monday
	+ Discuss completed and nearly completed FEAs
	+ Vibration Analysis – with help from Vibration Specialist Dr. Clark
	+ Which Analyses are we missing?
	+ When can the final parts be ordered?
	+ Questions about Machining work order
	+ Questions about 3-D printing work order
	+ Schedule next meeting for end of this week
* Machining Aluminum Sheet order
	+ Will be submitted next week
* 3-D printing orders
	+ Will be submitted next week
* Discuss parts that are missing
	+ Rack and Pinion
	+ Ask Okoli and Clark this week